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Privacy Statement

Specialised Gas Installations Limited

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession.

The processing of personal data is governed by the General Data Protection Regulation (the 'GDPR').

Specialised Gas Installations Ltd is the data controller. This means decisions on how your personal data is processed and for what purposes is conducted by us.

Specialised Gas Installations Ltd is exempt for registration with the ICO but comply in general with all GDPR regulations as required.

Specialised Gas Installations Ltd complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use personal data for the following purposes: -

to Communicate with customer for the sole purpose of the business;

to maintain our financial accounts and records;

to provide news and information about products, services, activities and services by Specialised Gas Installations Ltd



to manage employees of Specialised Gas Installations Ltd

Processing is carried out by Specialised Gas Installations Ltd and the processing relates only to our customers and suppliers for invoicing purposes or quotation purposes or former customer for upkeep of warrantee or guarantees (or those who have regular contact with it in connection with those purposes); and

there is no disclosure to a third party without consent; or

Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement; or

Explicit consent of the data subject has been given.

Your personal data will be treated as strictly confidential and will only be shared with other employees of Specialised Gas Installations Ltd to carry out a service to our customers, other merchants regarding delivery and ordering of parts etc. or for purposes connected with the customer. We will only share your data with third parties with your consent.

We keep data until we believe you no longer wish to be involved with the purposes above or you tell us you no longer want us to hold it.

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

The right to request a copy of the personal data which Specialised Gas Installations Ltd holds about you (a Subject Access Request or 'SAR');

The right to request that Specialised Gas Installations Ltd corrects any personal data if it is found to be inaccurate or out of date;

The right to request your personal data is erased where it is no longer necessary for Specialised Gas Installations Ltd to retain such data;

The right to withdraw your consent to the processing at any time;

The right to request that the data controller provide you with your personal data and where possible, to transmit that data directly to another data controller.

The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;



The right to object to the processing of personal data;

The right to lodge a complaint with the Information Commissioners Office.

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

To exercise all relevant rights, queries of complaints please in the first instance contact

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Specialised Gas Installations Ltd is exempt for registration with the ICO as it does not fall within registration criteria although we comply in general with all GDPR regulations as required, however if you need more information see below. You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

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